

# Application for Membership

Thank you for your interest in CREW East Bay ("CREW EB"). Our mission is to advance women as influential leaders in the commercial real estate industry by providing educational resources, recognition, and opportunities to build professional relationships. We encourage all applicants to attend 2 or more CREW EB events before submitting an application. The following is a summary of the requirements for membership in CREW East Bay. All applicants must:

- Complete this application and submit with a bio or resume
- Have a minimum level of professional work experience (see section 4, below) in a Qualified Field of Commercial Real Estate (see section 3, below)
- Be sponsored by two (2) current members
- Pay applicable dues and fees

## 1. PERSONAL INFORMATION- Present Employment

Name:		Office Phone:
Title:		Cell Phone:
Designation(s)		Email:
Company:		
Address:		# years with current employer:
City/St/Zip:		# years in commercial real estate:

## 2. EMPLOYMENT HISTORY

Company Name:		Company Name:	
Title:		Title:	
Type of Business:		Type of Business:	
Contact:		Contact:	
Phone:		Phone:	
Dates of Employment:		Dates of Employment:	

## 3. QUALIFIED FIELD OF COMMERCIAL REAL ESTATE (QFCRE)

To be considered for membership, an applicant must demonstrate that they are employed in a substantially full-time, professional position in one or more of the QFCRE fields, below.

Please indicate, in order of relevance, up to three (3) fields in which you specialize within your profession.		
<input type="checkbox"/> Accounting <input type="checkbox"/> Acquisitions / Dispositions <input type="checkbox"/> Appraisal <input type="checkbox"/> Architecture <input type="checkbox"/> Asset Management <input type="checkbox"/> Brokerage <input type="checkbox"/> Business Development (100% CRE Firm only) <input type="checkbox"/> Commercial Insurance <input type="checkbox"/> Commercial Lending <input type="checkbox"/> Construction Management / General Contractor <input type="checkbox"/> Consulting, Commercial Real Estate	<input type="checkbox"/> Corporate Real Estate <input type="checkbox"/> Cost Segregation <input type="checkbox"/> Economic Development <input type="checkbox"/> Education <input type="checkbox"/> Engineering <input type="checkbox"/> Environmental <input type="checkbox"/> CRE Executive <input type="checkbox"/> Facility Management <input type="checkbox"/> Finance <input type="checkbox"/> CRE Human Resources <input type="checkbox"/> Interior Design /Space Planning <input type="checkbox"/> Investment Management <input type="checkbox"/> Investor Relations	<input type="checkbox"/> Land Use Planning and Zoning <input type="checkbox"/> Land Surveying <input type="checkbox"/> Law <input type="checkbox"/> Market Research <input type="checkbox"/> Program / Project Management <input type="checkbox"/> Property Management <input type="checkbox"/> Public Sector <input type="checkbox"/> Quasi-Gov't Transportation/Port Authorities <input type="checkbox"/> Real Estate Development <input type="checkbox"/> Relocation Services, Corporate <input type="checkbox"/> Risk Management <input type="checkbox"/> Title/Escrow
<b>Affiliate Fields of Commercial Real Estate:</b>	<input type="checkbox"/> Construction Subcontracting	<input type="checkbox"/> Property Maintenance

\*\* WE CURRENTLY HAVE A WAITING LIST FOR COMMERCIAL LENDING.

Please note that rendering services in connection with the sale or transfer of residential property containing four or fewer units is *not* considered a QFCRE. The following are considered affiliated fields: providing or selling materials or products used in the construction, equipment, or operation of buildings, including roofing materials and furniture, as well as sub-contractors for such products and services.

Affiliate applicant must be actively involved and worked five (5) consecutive years in a position whose primary professional responsibilities relate to, benefit or support commercial real estate, and supplies a service or physical product related to commercial real estate.

**4. PROFESSIONAL EXPERIENCE**

CREW EB has six (6) classes of members. The chart, below, summarizes the qualification for each membership category (more detail is provided in the chapter's Policy Handbook). Only General Members have the right to vote. **Based on your experience, please select one category by checking the left column.** The Membership Committee will review and confirm that you have selected the correct category.

Select one	Membership Category	Minimum years of consecutive experience
	General Member	Applicant is actively involved and has worked five (5) consecutive years in a QFCRE on a professional, substantially full-time basis.
	*Associate Member	Applicant is actively involved and is currently employed in a QFCRE on a professional, substantially full-time basis.
	Civic Member	Applicant currently works in a public agency or local or other government position related to commercial real estate on a professional, substantially full-time basis.
	*Affiliate Member	Applicant is actively involved and has worked five (5) consecutive years in a position whose primary professional responsibilities relate to, benefit or support commercial real estate, and supplies a service or physical product related to commercial real estate
	Student Member	Applicant is currently enrolled full-time in an undergraduate or graduate level program intended to lead to a career in commercial real estate
	Member in Transition	Applicant formerly met (or could have met) the qualifications of General Membership but is not currently working full-time in the industry and wants to remain involved in the chapter and connected to members.

\* Associate and Affiliate members combined are limited to 25% of membership. If there are no current openings in these categories, your name will be placed on a waiting list.

**5. CURRENT CREW SPONSORS**

List two (2) current CREW EB members who will sponsor you. Please discuss your request for their sponsorship before sending in application:

1.) \_\_\_\_\_ 2.) \_\_\_\_\_

**6. CREW EB INVOLVEMENT**

CREW EB's organization and management is made up of a Board of Directors and several committees. New members are strongly encouraged to participate on committees and to undertake leadership positions. Please number your interest in the following committees in order of preference:

	Marketing		Membership		Rising Leader
	Programs		Sponsorship		

**INFORMATION REGARDING ANNUAL DUES & APPLICATION FEE**

All memberships are for the calendar year and expire on December 31 each year. Membership dues are non-refundable and non-transferrable within a company or otherwise. The \$25 application fee is non-refundable and is not applicable to the membership dues. Membership fees for 2020 are as follows:

<b>General, Associate, or Affiliate Member</b>		<b>Mid Year (after July 1st)</b>
CREW East Bay dues through 12/31/20	\$165	\$100
CREW Network dues through 12/31/20	\$210	\$120
CREW East Bay one-time application fee	\$25	\$25
<b>Total</b>	<b>\$400</b>	<b>\$245</b>
<b>Member in Transition or Retired</b>		
CREW East Bay dues through 12/31/20	\$118	\$50
CREW Network dues through 12/31/20	\$152	\$105
CREW East Bay one-time application fee	\$25	\$25
<b>Total</b>	<b>\$295</b>	<b>\$180</b>
<b>Civic Member</b>		
CREW East Bay dues through 12/31/20	\$118	\$50
CREW Network dues through 12/31/20	\$152	\$105
CREW East Bay one-time application fee	\$25	\$25
<b>Total</b>	<b>\$295</b>	<b>\$180</b>
<b>Student- Graduate Member</b>		
CREW East Bay subsidy of Network dues through 12/31/20	\$0	\$0
CREW Network dues through 12/31/20	\$210	\$120
CREW East Bay one-time application fee	\$25	\$25
<b>Total</b>	<b>\$235</b>	<b>\$130</b>
<b>Student- Undergraduate Member</b>		
CREW East Bay dues through 12/31/20	\$0	\$0
CREW Network dues through 12/31/20	\$105	\$105
CREW East Bay one-time application fee	\$25	\$25
<b>Total</b>	<b>\$130</b>	<b>\$130</b>

## 7. SUBMISSION OF APPLICATION

If you have any questions about CREW or about this application, please contact Koren Scanlan at [kscanlan@pcbb.com](mailto:kscanlan@pcbb.com). If you want to apply to CREW EB, **please submit (a) this entire application; (b) a resume, bio, or LinkedIn profile; and (c) payment to Koren Scanlan at [kscanlan@pcbb.com](mailto:kscanlan@pcbb.com).** Checks should be made payable to "CREW East Bay" and sent to CREW East Bay c/o CREW Network, 1201 Wakarusa Dr., Ste D, Lawrence, KS 66049 along with a copy of your application.

If you wish to pay via credit card, please fill in the information below:

Indicate type of card by circling one: VISA, MasterCard, American Express or Discover

Cardholder Name: \_\_\_\_\_ Cardholder Signature: \_\_\_\_\_

Cardholder Number: \_\_\_\_\_ Billing Zip: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Amount to Charge: \$\_\_\_\_\_

Your application will be reviewed by the Membership Committee and is subject to approval by the Board of Directors. **Applications must be received at least 2 days prior to the third Wednesday of the month and will be processed by the end of the first week of the following month.** By signing, below, you acknowledge that membership is NON-transferrable and belongs to an individual, not the employer. Dues paid to CREW Network and CREW East Bay are not deductible as charitable contributions for federal income tax purposes, but may be deductible as a business expense.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Required for Application:

- **This application – filled out.**
- **Your resume, bio** or linked in profile showing your Commercial Real Estate experience.
- **2 sponsors – need to be CREW East Bay Members and you should discuss with them before submitting – if you do not know 2 CREW East Bay members, please submit application to Koren Scanlan at [kscanlan@pcbb.com](mailto:kscanlan@pcbb.com) and she will arrange for 2 members to contact you before processing your application.**

**Incomplete applications will delay application processing.**